

DHCH VOLUNTEER OPPORTUNITIES

“Nobody can do everything, but everyone can do something.” ~*Author Unknown*

If you are a dedicated member of DHCH, committed to homeschooling for the long term in our local area, please prayerfully consider joining the leadership team or becoming a volunteer. The leaders are responsible for setting the vision and holding the group together, but without the help of volunteers they can only do so much! We know everyone is busy, but that’s exactly why more members need to chip in, so no one person will have to bear the entire burden. What really makes a great homeschool group is not just a few people providing everything, but rather many members working together and contributing equally to the group. If each of us volunteers just a little bit of our time, besides less stress on the leaders it will result in a better group experience for everyone. 😊

Leadership Team – If you have leadership experience or have been an active member of DHCH and want to take on a more purposeful role, we need you! (Leaders and co-leaders are asked to sign the Statement of Faith.)

Church Liaison – Someone who has connections with a local church that would allow us to meet there on a regular basis and/or rent the facility for a special homeschool event.

Membership Director – Print and distribute membership cards, keep track of current members, and call people once a year to update their contact info and see if they’re still homeschooling or not, so we can take them off the list if they’ve moved away or are no longer homeschooling. (May be combined with Hospitality Coordinator.)

Phone Tree – A group of people we can count on to ensure that every member gets a phone call for important events or at other times as needed, such as for legislative alerts.

Coordinator/Booster – Campbell’s Labels for Education and/or General Mills Boxtops. Manage and coordinate the collection process, promote the program to parents, and hold collection contests. Count, bundle, mail, and keep a record of all labels/boxtops submitted.

Fundraiser – Plan and organize t-shirt sales and other fundraisers. (May be combined with coordinator/booster.)

Library Liaison – Manage and maintain the collection of homeschool books and materials at the BCC library, keep track of all checked-out items, phone borrowers at the end of each semester to remind them to return items, inventory all books and materials at the end of each school year, and update the catalog on a regular basis.

Event Planner – Plan the fall picnic, find a location, secure the facility, organize the activities. Plan and make arrangements for the spring meeting and guest speaker. Serve as contact person, send out reminders, take RSVPs, purchase food and supplies, delegate duties as needed. Arrive early to set up, and clean up afterwards.

Hospitality Coordinator – Greet attendees and distribute name tags at events; welcome new members; give resource packets to new members (membership card, printouts, brochures, etc.)

Publicity Director – Promote DHCH and homeschooling in a positive light through newspaper articles and participation in local events such as parades, festivals, etc. Submit news releases to local publications; place ads for “Homeschool Information Night” meetings; provide DHCH brochures to local churches and libraries (Cave Creek, Black Canyon City, Anthem).

Field Trip Coordinator – Plan and coordinate at least one field trip per month. Set up reservations for the group, set a cut-off date for sign-ups, keep track of who is participating, collect money if necessary, take field trip related phone calls, arrange for carpooling, and publicize the trip via the e-mail list and event calendar.

Park Day Coordinator – Set up park days and play dates for the younger children.

Treasurer – Manage our account at Bank of the West; write checks and make deposits as needed; transfer funds from PayPal; keep track of deposits and withdrawals; be prepared to give regular financial reports.

Yahoo Group Moderator – Assist with maintaining and updating the DHCH Yahoo group (including database, files, etc.), monitor messages, and get discussions rolling.

Additional Opportunities – area representative, mentor mom, enrichment class teacher, secretary, newsletter editor, webmaster, political liaison, etc. Let us know if you have any special talents, professional training, skills, hobbies, etc. that you would be willing to share with the group.

If you are interested in volunteering, please e-mail dhch@dhch.org with the area in which you would like to serve. Don’t want to commit to a particular job? Let the group leader know that you’re ready and willing to assist as needed. Thanks, we really appreciate your help!